

## APPENDIX E

# SUPPLEMENTARY ACCESSIBILITY REQUIREMENTS

*The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.*

### SECTION E101 GENERAL

**E101.1 Scope.** The provisions of this appendix shall control the supplementary requirements for the design and construction of facilities for accessibility to physically disabled persons.

**E101.2 Design.** Technical requirements for items herein shall comply with this code and ICC A117.1.

### SECTION E102 DEFINITIONS

**E102.1 General.** The following words and terms shall, for the purposes of this appendix, have the meanings shown herein.

**CLOSED-CIRCUIT TELEPHONE.** A telephone with a dedicated line such as a house phone, courtesy phone or phone that must be used to gain entrance to a facility.

**MAILBOXES.** Receptacles for the receipt of documents, packages or other deliverable matter. Mailboxes include, but are not limited to, post office boxes and receptacles provided by commercial mail-receiving agencies, apartment houses and schools.

**TRANSIENT LODGING.** A building, facility or portion thereof, excluding inpatient medical care facilities and long-term care facilities, that contains one or more dwelling units or sleeping units. Examples of transient lodging include, but are not limited to, resorts, group homes, hotels, motels, dormitories, homeless shelters, halfway houses and social service lodging.

### SECTION E103 ACCESSIBLE ROUTE

**E103.1 Raised platforms.** In banquet rooms or spaces where a head table or speaker's lectern is located on a raised platform, an accessible route shall be provided to the platform.

### SECTION E104 SPECIAL OCCUPANCIES

**E104.1 General.** Transient lodging facilities shall be provided with accessible features in accordance with Sections E104.2 and E104.3. Group I-3 occupancies shall be provided with accessible features in accordance with Sections E104.3 and E104.4.

**E104.2 Accessible beds.** In rooms or spaces having more than 25 beds, five percent of the beds shall have a clear floor space complying with ICC A117.1.

**E104.2.1 Sleeping areas.** A clear floor space complying with ICC A117.1 shall be provided on both sides of the accessible bed. The clear floor space shall be positioned for parallel approach to the side of the bed.

**Exception:** This requirement shall not apply where a single clear floor space complying with ICC A117.1 positioned for parallel approach is provided between two beds.

**E104.3 Communication features.** Communication features complying with ICC A117.1 shall be provided in accordance with Sections E104.3.1 through E104.3.4.

**E104.3.1 Transient lodging.** In transient lodging facilities, sleeping units with accessible communication features shall be provided in accordance with Table E104.3.1. Units required to comply with Table E104.3.1 shall be dispersed among the various classes of units.

**E104.3.2 Group I-3.** In Group I-3 occupancies at least 2 percent, but no fewer than one of the total number of general holding cells and general housing cells equipped with audible emergency alarm systems and permanently installed telephones within the cell, shall comply with Section E104.3.4.

**E104.3.3 Dwelling units and sleeping units.** Where dwelling units and sleeping units are altered or added, the requirements of Section E104.3 shall apply only to the units being altered or added until the number of units with accessible communication features complies with the minimum number required for new construction.

**E104.3.4 Notification devices.** Visual notification devices shall be provided to alert room occupants of incoming telephone calls and a door knock or bell. Notification devices shall not be connected to visual alarm signal appliances. Permanently installed telephones shall have volume controls and an electrical outlet complying with ICC A117.1 located within 48 inches (1219 mm) of the telephone to facilitate the use of a TTY.

**E104.4 Partitions.** Solid partitions or security glazing that separates visitors from detainees in Group I-3 occupancies shall provide a method to facilitate voice communication. Such methods are permitted to include, but are not limited to, grilles, slats, talk-through baffles, intercoms or telephone handset

devices. The method of communication shall be accessible to individuals who use wheelchairs and individuals who have difficulty bending or stooping. Hand-operable communication devices, if provided, shall comply with Section E106.3.

**SECTION E105  
OTHER FEATURES AND FACILITIES**

**E105.1 Portable toilets and bathing rooms.** Where multiple single-user portable toilet or bathing units are clustered at a single location, at least 5 percent, but not less than one toilet unit or bathing unit at each cluster, shall comply with ICC A117.1. Signs containing the International Symbol of Accessibility and complying with ICC A117.1 shall identify accessible portable toilets and bathing units.

**Exception:** Portable toilet units provided for use exclusively by construction personnel on a construction site.

**E105.2 Laundry equipment.** Where provided in spaces required to be accessible, washing machines and clothes dryers shall comply with this section.

**E105.2.1 Washing machines.** Where three or fewer washing machines are provided, at least one shall comply with ICC A117.1. Where more than three washing machines are provided, at least two shall comply with ICC A117.1.

**E105.2.2 Clothes dryers.** Where three or fewer clothes dryers are provided, at least one shall comply with ICC A117.1. Where more than three clothes dryers are provided, at least two shall comply with ICC A117.1.

**E105.3 Depositories, vending machines, change machines and similar equipment.** Where provided, at least one of each type of depository, vending machine, change machine and similar equipment shall comply with ICC A117.1.

**Exception:** Drive-up-only depositories are not required to comply with this section.

**E105.4 Mailboxes.** Where mailboxes are provided in an interior location, at least 5 percent, but not less than one, of each type shall comply with ICC A117.1. In residential and institutional facilities, where mailboxes are provided for each dwelling unit or sleeping unit, mailboxes complying with ICC A117.1 shall be provided for each unit required to be an Accessible unit.

**E105.5 Automatic teller machines and fare machines.** Where automatic teller machines or self-service fare vending, collection or adjustment machines are provided, at least one machine of each type at each location where such machines are provided shall be accessible. Where bins are provided for envelopes, wastepaper or other purposes, at least one of each type shall be accessible.

**E105.6 Two-way communication systems.** Where two-way communication systems are provided to gain admittance to a building or facility or to restricted areas within a building or facility, the system shall comply with ICC A117.1.

**SECTION E106  
TELEPHONES**

**E106.1 General.** Where coin-operated public pay telephones, coinless public pay telephones, public closed-circuit telephones, courtesy phones or other types of public telephones are provided, accessible public telephones shall be provided in accordance with Sections E106.2 through E106.5 for each type of public telephone provided. For purposes of this section, a bank of telephones shall be considered two or more adjacent telephones.

**E106.2 Wheelchair-accessible telephones.** Where public telephones are provided, wheelchair-accessible telephones complying with ICC A117.1 shall be provided in accordance with Table E106.2.

**Exception:** Drive-up-only public telephones are not required to be accessible.

**TABLE E104.3.1  
DWELLING OR SLEEPING UNITS WITH ACCESSIBLE COMMUNICATION FEATURES**

TOTAL NUMBER OF DWELLING OR SLEEPING UNITS PROVIDED	MINIMUM REQUIRED NUMBER OF DWELLING OR SLEEPING UNITS WITH ACCESSIBLE COMMUNICATION FEATURES
1	1
2 to 25	2
26 to 50	4
51 to 75	7
76 to 100	9
101 to 150	12
151 to 200	14
201 to 300	17
301 to 400	20
401 to 500	22
501 to 1,000	5% of total
1,001 and over	50 plus 3 for each 100 over 1,000

TABLE E106.2  
WHEELCHAIR-ACCESSIBLE TELEPHONES

NUMBER OF TELEPHONES PROVIDED ON A FLOOR, LEVEL OR EXTERIOR SITE	MINIMUM REQUIRED NUMBER OF WHEELCHAIR-ACCESSIBLE TELEPHONES
1 or more single unit	1 per floor, level and exterior site
1 bank	1 per floor, level and exterior site
2 or more banks	1 per bank

**E106.3 Volume controls.** All public telephones provided shall have volume control complying with ICC A117.1.

**E106.4 TTYs.** TTYs complying with ICC A117.1 shall be provided in accordance with Sections E106.4.1 through E106.4.9.

**E106.4.1 Bank requirement.** Where four or more public pay telephones are provided at a bank of telephones, at least one public TTY shall be provided at that bank.

**Exception:** TTYs are not required at banks of telephones located within 200 feet (60 960 mm) of, and on the same floor as, a bank containing a public TTY.

**E106.4.2 Floor requirement.** Where four or more public pay telephones are provided on a floor of a privately owned building, at least one public TTY shall be provided on that floor. Where at least one public pay telephone is provided on a floor of a publicly owned building, at least one public TTY shall be provided on that floor.

**E106.4.3 Building requirement.** Where four or more public pay telephones are provided in a privately owned building, at least one public TTY shall be provided in the building. Where at least one public pay telephone is provided in a publicly owned building, at least one public TTY shall be provided in the building.

**E106.4.4 Site requirement.** Where four or more public pay telephones are provided on a site, at least one public TTY shall be provided on the site.

**E106.4.5 Rest stops, emergency road stops, and service plazas.** Where a public pay telephone is provided at a public rest stop, emergency road stop or service plaza, at least one public TTY shall be provided.

**E106.4.6 Hospitals.** Where a public pay telephone is provided in or adjacent to a hospital emergency room, hospital recovery room or hospital waiting room, at least one public TTY shall be provided at each such location.

**E106.4.7 Transportation facilities.** Transportation facilities shall be provided with TTYs in accordance with Sections E109.2.5 and E110.2 in addition to the TTYs required by Sections E106.4.1 through E106.4.4.

**E106.4.8 Detention and correctional facilities.** In detention and correctional facilities, where a public pay telephone is provided in a secured area used only by detainees or inmates and security personnel, then at least one TTY shall be provided in at least one secured area.

**E106.4.9 Signs.** Public TTYs shall be identified by the International Symbol of TTY complying with ICC A117.1. Directional signs indicating the location of the nearest public TTY shall be provided at banks of public pay telephones

not containing a public TTY. Additionally, where signs provide direction to public pay telephones, they shall also provide direction to public TTYs. Such signs shall comply with ICC A117.1 and shall include the International Symbol of TTY.

**E106.5 Shelves for portable TTYs.** Where a bank of telephones in the interior of a building consists of three or more public pay telephones, at least one public pay telephone at the bank shall be provided with a shelf and an electrical outlet in accordance with ICC A117.1.

**Exceptions:**

1. In secured areas of detention and correctional facilities, if shelves and outlets are prohibited for purposes of security or safety shelves and outlets for TTYs are not required to be provided.
2. The shelf and electrical outlet shall not be required at a bank of telephones with a TTY.

**SECTION E107  
SIGNAGE**

**E107.1 Signs.** Required accessible portable toilets and bathing facilities shall be identified by the International Symbol of Accessibility.

**E107.2 Designations.** Interior and exterior signs identifying permanent rooms and spaces shall be tactile. Where pictograms are provided as designations of interior rooms and spaces, the pictograms shall have tactile text descriptors. Signs required to provide tactile characters and pictograms shall comply with ICC A117.1.

**Exceptions:**

1. Exterior signs that are not located at the door to the space they serve are not required to comply.
2. Building directories, menus, seat and row designations in assembly areas, occupant names, building addresses and company names and logos are not required to comply.
3. Signs in parking facilities are not required to comply.
4. Temporary (seven days or less) signs are not required to comply.
5. In detention and correctional facilities, signs not located in public areas are not required to comply.

**E107.3 Directional and informational signs.** Signs that provide direction to, or information about, permanent interior

spaces of the site and facilities shall contain visual characters complying with ICC A117.1.

**Exception:** Building directories, personnel names, company or occupant names and logos, menus and temporary (seven days or less) signs are not required to comply with ICC A117.1.

**E107.4 Other signs.** Signage indicating special accessibility provisions shall be provided as follows:

1. At bus stops and terminals, signage must be provided in accordance with Section E108.4.
2. At fixed facilities and stations, signage must be provided in accordance with Sections E109.2.2 through E109.2.2.3.
3. At airports, terminal information systems must be provided in accordance with Section E110.3.

## SECTION E108 BUS STOPS

**E108.1 General.** Bus stops shall comply with Sections E108.2 through E108.5.

**E108.2 Bus boarding and alighting areas.** Bus boarding and alighting areas shall comply with Sections E108.2.1 through E108.2.4.

**E108.2.1 Surface.** Bus boarding and alighting areas shall have a firm, stable surface.

**E108.2.2 Dimensions.** Bus boarding and alighting areas shall have a clear length of 96 inches (2440 mm) minimum, measured perpendicular to the curb or vehicle roadway edge, and a clear width of 60 inches (1525 mm) minimum, measured parallel to the vehicle roadway.

**E108.2.3 Connection.** Bus boarding and alighting areas shall be connected to streets, sidewalks or pedestrian paths by an accessible route complying with Section 1104.

**E108.2.4 Slope.** Parallel to the roadway, the slope of the bus boarding and alighting area shall be the same as the roadway, to the maximum extent practicable. For water drainage, a maximum slope of 1:48 perpendicular to the roadway is allowed.

**E108.3 Bus shelters.** Where provided, new or replaced bus shelters shall provide a minimum clear floor or ground space complying with ICC A117.1, Section 305, entirely within the shelter. Such shelters shall be connected by an accessible route to the boarding area required by Section E108.2.

**E108.4 Signs.** New bus route identification signs shall have finish and contrast complying with ICC A117.1. Additionally, to the maximum extent practicable, new bus route identification signs shall provide visual characters complying with ICC A117.1.

**Exception:** Bus schedules, timetables and maps that are posted at the bus stop or bus bay are not required to meet this requirement.

**E108.5 Bus stop siting.** Bus stop sites shall be chosen such that, to the maximum extent practicable, the areas where lifts or

ramps are to be deployed comply with Sections E108.2 and E108.3.

## SECTION E109 TRANSPORTATION FACILITIES AND STATIONS

**E109.1 General.** Fixed transportation facilities and stations shall comply with the applicable provisions of Section E109.2.

**E109.2 New construction.** New stations in rapid rail, light rail, commuter rail, intercity rail, high speed rail and other fixed guideway systems shall comply with Sections E109.2.1 through E109.2.8.

**E109.2.1 Station entrances.** Where different entrances to a station serve different transportation fixed routes or groups of fixed routes, at least one entrance serving each group or route shall comply with Section 1104 and ICC A117.1.

**E109.2.2 Signs.** Signage in fixed transportation facilities and stations shall comply with Sections E109.2.2.1 through E109.2.2.3.

**E109.2.2.1 Tactile signs.** Where signs are provided at entrances to stations identifying the station or the entrance, or both, at least one sign at each entrance shall be tactile. A minimum of one tactile sign identifying the specific station shall be provided on each platform or boarding area. Such signs shall be placed in uniform locations at entrances and on platforms or boarding areas within the transit system to the maximum extent practicable. Tactile signs shall comply with ICC A117.1.

### Exceptions:

1. Where the station has no defined entrance but signs are provided, the tactile signs shall be placed in a central location.
2. Signs are not required to be tactile where audible signs are remotely transmitted to hand-held receivers, or are user or proximity actuated.

**E109.2.2.2 Identification signs.** Stations covered by this section shall have identification signs containing visual characters complying with ICC A117.1. Signs shall be clearly visible and within the sightlines of a standing or sitting passenger from within the train on both sides when not obstructed by another train.

**E109.2.2.3 Informational signs.** Lists of stations, routes and destinations served by the station which are located on boarding areas, platforms or mezzanines shall provide visual characters complying with ICC A117.1. Signs covered by this provision shall, to the maximum extent practicable, be placed in uniform locations within the transit system.

**E109.2.3 Fare machines.** Self-service fare vending, collection and adjustment machines shall comply with ICC A117.1, Section 707. Where self-service fare vending, collection or adjustment machines are provided for the use of the general public, at least one accessible machine of each type provided shall be provided at each accessible point of entry and exit.

**E109.2.4 Rail-to-platform height.** Station platforms shall be positioned to coordinate with vehicles in accordance with the applicable provisions of 36 CFR, Part 1192. Low-level platforms shall be 8 inches (250 mm) minimum above top of rail.

**Exception:** Where vehicles are boarded from sidewalks or street level, low-level platforms shall be permitted to be less than 8 inches (250 mm).

**E109.2.5 TTYs.** Where a public pay telephone is provided in a transit facility (as defined by the Department of Transportation) at least one public TTY complying with ICC A117.1, Section 704.4, shall be provided in the station. In addition, where one or more public pay telephones serve a particular entrance to a transportation facility, at least one TTY telephone complying with ICC A117.1, Section 704.4, shall be provided to serve that entrance.

**E109.2.6 Track crossings.** Where a circulation path serving boarding platforms crosses tracks, an accessible route complying with ICC A117.1 shall be provided.

**Exception:** Openings for wheel flanges shall be permitted to be 2<sup>1</sup>/<sub>2</sub> inches (64 mm) maximum.

**E109.2.7 Public address systems.** Where public address systems convey audible information to the public, the same or equivalent information shall be provided in a visual format.

**E109.2.8 Clocks.** Where clocks are provided for use by the general public, the clock face shall be uncluttered so that its elements are clearly visible. Hands, numerals and digits shall contrast with the background either light-on-dark or dark-on-light. Where clocks are mounted overhead, numerals and digits shall comply with ICC A117.1, Section 703.2.

## SECTION E111 REFERENCED STANDARDS

DOJ 36 CFR Part 1192	Americans with Disabilities Act (ADA) Accessibility Guidelines for Transportation Vehicles (ADAAG). Washington, D.C.: Department of Justice, 1991	E109.2.4
ICC/ANSI A117.1-03	Accessible and Usable Buildings and Facilities	E101.2, E104.2, E104.2.1, E104.3, E104.3.4, E105.1, E105.2.1, E105.2.2, E105.3, E105.4, E105.6, E106.2, E106.3, E106.4, E106.4.9, E106.5, E107.2, E107.3, E108.3, E108.4, E109.2.1, E109.2.2.1, E109.2.2.2, E109.2.2.3, E109.2.3

## SECTION E110 AIRPORTS

**E110.1 New construction.** New construction of airports shall comply with Sections E110.2 through E110.4.

**E110.2 TTYs.** Where public pay telephones are provided, at least one TTY shall be provided in compliance with ICC A117.1, Section 704.4. Additionally, if four or more public pay telephones are located in a main terminal outside the security areas, a concourse within the security areas or a baggage claim area in a terminal, at least one public TTY complying with ICC A117.1, Section 704.4, shall also be provided in each such location.

**E110.3 Terminal information systems.** Where terminal information systems convey audible information to the public, the same or equivalent information shall be provided in a visual format.

**E110.4 Clocks.** Where clocks are provided for use by the general public, the clock face shall be uncluttered so that its elements are clearly visible. Hands, numerals and digits shall contrast with their background either light-on-dark or dark-on-light. Where clocks are mounted overhead, numerals and digits shall comply with ICC A117.1, Section 703.2.

